

**PROCEDURE FOR ASSOCIATION OF  
COUNSEL PURSUANT TO SCR 42**

**BOTH SIGNATURES MUST BE IN BLUE INK**

**THIS APPLICATION IS NOT FOR USE IN FEDERAL COURTS.**

**DO NOT CHANGE OR OMIT ANY WORDING ON THE APPLICATION.**

**Filing the Verified Application with the State Bar of Nevada**

- Your application **MUST** be filed with the State Bar of Nevada before filing the Motion to Associate with the court.

**The application must include the following:**

- Original and one (1) copy of the application. **DO NOT CHANGE ANY WORDING ON THE APPLICATION.**
- Original and one (1) copy of a current Certificate(s) of Good Standing from every state, in which applicant has been admitted. The Certificate of Good Standing must be issued within the past 30 days.
- Certificates of Good Standing from Federal Courts in which the Petitioner is licensed are not necessary.
- Non-refundable fee of \$500 payable to the State Bar of Nevada.

Mail your application to: State Bar of Nevada 600 East Charleston Blvd., Las Vegas, NV 89104-1563.

**DO NOT LIST FEDERAL CASES UNDER #11.**

**Question #11: You must list all prior applications within the past three years which the petitioner has submitted under Nevada SCR 42.**

**If you are unsure about prior applications, please call 702-317-1424 and we will help you.**

**Review and Processing**

The processor will review your application for completeness. If an application is deficient, it will be returned to Nevada counsel for correction.

Please pay particular attention to the following areas:

- Item 1 This must include the Petitioner's residential address. There are no exceptions.

- Item 12 Please ensure the name on this line corresponds with the signature on the Nevada Counsel consent page.
- Be sure both signatures are in blue ink and are notarized.
- Although we provide captions for each court, please use only the one in which your case is filed.

The completed application will be processed within 7 – 10 days of receipt. All original documents will be returned to local counsel accompanied by a State Bar Statement. Among other things, the Statement will indicate the number of previous applications filed in the preceding three years by the applicant.

### **Expedited Service**

For an additional \$100 we will process your completed application within 24 hours. You must call Member Services, 702-317-1424, in advance if you would like to take advantage of this service to ensure availability of expedited service. Please include a self addressed/prepaid Federal Express envelope if you would like your application returned overnight. If you send a UPS envelope, please provide a contact name and number for us to call when the application is ready. You will need to contact UPS for pick up. Your application will be processed and returned to your Nevada counsel.

### **Limitations and Burden on Applicant**

SCR 42 allows five applications from the petitioner within the past three years. Excess applications must be accompanied by an affidavit setting forth the special circumstances and good cause. The original notarized affidavit plus one (1) copy must be submitted with the original application. We can provide sample affidavits should the need arise.

### **Motion to Associate**

The motion to associate shall be filed with the court where the cause is pending by the Nevada counsel associated with the applicant, together with proof of service by mail of a copy of the motion on all parties in accordance with Nevada Rules of Civil Procedure. Nevada counsel must move the court for an order granting the applicant's admission.

The motion must include the following exhibits:

- Original Application
- Original Certificate(s) of Good Standing
- Original State Bar Statement

### **Order Admitting to Practice**

Nevada counsel must serve upon the State Bar of Nevada a file-stamped copy of the order granting or denying the admission within 30 days. You may fax it to 702-382-2075.

## **Renewal of Application**

On or before the anniversary date of the filing of the verified application with the State Bar of Nevada, the Nevada counsel of record must certify to the State Bar of Nevada, whether:

- (a) the out-of-state counsel continues to act as counsel in the cause; or
- (b) such cause has been fully adjudicated.

Any out-of-state counsel who continues to act as counsel in the cause shall remit to the State Bar of Nevada an annual \$500 fee within thirty (30) days of the anniversary date. Your anniversary date is the date the application was received at the State Bar of Nevada.

Please calendar this date.

## **Failure to Renew**

Pursuant to SCR 42 (10), any out-of-state counsel who continues to act as counsel in a cause and fails to pay the renewal fees as set forth in SCR 42 (9), shall be suspended from appearance in any cause upon expiration of a period of thirty (30) days after the anniversary date.

**BOTH SIGNATURES MUST**  
**BE IN BLUE INK**

Please direct questions to Mary Jorgensen, 702-317-1424, 800-254-2797.

State Bar of Nevada  
600 East Charleston Blvd.  
Las Vegas, NV 89104-1563

VAPP

**DISTRICT COURT  
CLARK COUNTY, NEVADA**

	)	
	)	
Plaintiff,	)	
	)	Case No.
vs.	)	Dept. No.
	)	
	)	
Defendant.	)	
_____	)	

**VERIFIED APPLICATION FOR ASSOCIATION  
OF COUNSEL UNDER NEVADA SUPREME COURT RULE 42**

\_\_\_\_\_, Petitioner, respectfully represents:  
First Middle Name Last

1. Petitioner resides at \_\_\_\_\_  
Street Address

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
City County State Zip Code

( ) \_\_\_\_\_  
Telephone

2. Petitioner is an attorney at law and a member of the law firm of: \_\_\_\_\_

with offices at \_\_\_\_\_  
Street Address

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
City County State Zip Code

( ) \_\_\_\_\_  
Telephone Email

3. Petitioner has been retained personally or as a member of the above named law firm by \_\_\_\_\_  
\_\_\_\_\_ to provide legal representation in  
connection with the above-entitled matter now pending before the above referenced court.

4. Since \_\_\_\_\_ of \_\_\_\_\_, petitioner has been, and presently is, a member of good standing of  
the bar of the highest court of the State of \_\_\_\_\_ where petitioner regularly practices  
law.

5. Petitioner was admitted to practice before the following United States District Courts, United  
States Circuit Courts of Appeal, the Supreme Court of the United States, and/or courts of other states  
on the dates indicated for each, and is presently a member in good standing of the bars of said Courts:

DATE ADMITTED

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6. Petitioner is not currently suspended or disbarred in any court except as hereinafter provided  
(Give particulars; e.g., Court, jurisdiction, date): \_\_\_\_\_

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7. Petitioner is not currently subject to any disciplinary proceedings by any organization with  
authority at law except as hereinafter provided (give particulars, e.g. court, discipline authority, date,  
status): \_\_\_\_\_

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8. Petitioner has never received public discipline including, but not limited to, suspension or  
disbarment, by any organization with authority to discipline attorneys at law except as hereinafter

provided (give particulars, e.g. court, discipline authority, date, status): \_\_\_\_\_

9. Petitioner has never had any certificate or privilege to appear and practice before any regulatory administrative body suspended or revoked except as hereinafter provided (give particulars, e.g. date, administrative body, date of suspension or reinstatement): \_\_\_\_\_

10. Petitioner, either by resignation, withdrawal, or otherwise, has never terminated or attempted to terminate Petitioner's office as an attorney in order to avoid administrative, disciplinary, disbarment, or suspension proceedings except as hereinafter provided; \_\_\_\_\_

11. Petitioner has filed the following application(s) to appear as counsel under Nevada Supreme Court Rule 42 during the past three (3) years in the following matters: (*do not include Federal Pro Hacs*)

<u>Date of Application</u>	<u>Cause</u>	<u>Title of Court Administrative Body or Arbitrator</u>	<u>Was Application Granted or Denied</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(If necessary, please attach a statement of additional applications)

12. Nevada Counsel of Record for Petition in this matter is:

(must be the same as the signature on the Nevada Counsel consent page)

\_\_\_\_\_,  
First Name Middle Name Last Name Bar #

who has offices at \_\_\_\_\_,  
Firm Name/Company

\_\_\_\_\_, \_\_\_\_\_,  
Street Address City County

\_\_\_\_\_, (\_\_\_\_\_) \_\_\_\_\_,  
Zip Code Phone Number

13. The following accurately represents the names and addresses of each party in this matter, WHETHER OR NOT REPRESENTED BY COUNSEL, and the names and addresses of each counsel of record who appeared for said parties:

NAME	MAILING ADDRESS
_____	_____
_____	_____
_____	_____

14. Petitioner agrees to comply with the provisions of Nevada Supreme Court Rule 42(3) and (13) and Petitioner consents to the jurisdiction of the courts and disciplinary boards of the State of Nevada in accordance with provisions as set forth in SCR 42(3) and (13). Petitioner respectfully requests that Petitioner be admitted to practice in the above-entitled court FOR THE PURPOSES OF THIS MATTER ONLY.

15. Petitioner has disclosed in writing to the client that the applicant is not admitted to practice in this jurisdiction and that the client has consented to such representation.

I, \_\_\_\_\_, do hereby swear/affirm under penalty of perjury that the assertions of this application are true:

That I am the Petitioner in the above entitled matter; that I have read the foregoing and know the contents thereof; that the same is true of my own knowledge except as to those matters therein stated on information and belief, and as to the matter I believe them to be true.

That I further certify that I am subject to the jurisdiction of the Courts and disciplinary boards of this state with respect to the law of this state governing the conduct of attorneys to the same extent as a member of the State Bar of Nevada; that I understand and shall comply with the standards of professional conduct required by members of the State Bar of Nevada; and that I am subject to the disciplinary jurisdiction to the State Bar of Nevada with respect to any of my actions occurring in the course of such appearance.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Petitioner/Affiant

If this signature is not in blue ink, you have a copy.

STATE OF \_\_\_\_\_ )  
\_\_\_\_\_) ss  
COUNTY OF \_\_\_\_\_ )

Subscribed and sworn to before me

this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public





**BEFORE THE**

**STATE OF NEVADA**

IN THE MATTER OF \_\_\_\_\_ ) Docket No.  
 )  
 ) VERIFIED APPLICATION FOR  
 ) ASSOCIATION OF COUNSEL UNDER  
 ) NEVADA SUPREME COURT RULE 42  
 )  
 )

\_\_\_\_\_, Petitioner, respectfully represents:  
First Middle Name Last

1. Petitioner resides at \_\_\_\_\_  
Street Address  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
City County State  
\_\_\_\_\_, ( ) \_\_\_\_\_  
Zip Code Telephone

2. Petitioner is an attorney at law and a member of the law firm of \_\_\_\_\_  
\_\_\_\_\_

with offices at \_\_\_\_\_  
Street Address  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
City County State  
\_\_\_\_\_, ( ) \_\_\_\_\_  
Zip Telephone Email

CASE NO.

**IN THE JUSTICE COURT, \_\_\_\_\_ TOWNSHIP  
COUNTY OF \_\_\_\_\_, STATE OF NEVADA**

v.

)  
)  
)  
) **VERIFIED APPLICATION FOR  
ASSOCIATION OF COUNSEL UNDER  
NEVADA SUPREME COURT RULE 42**  
)  
)  
)

\_\_\_\_\_, Petitioner, respectfully represents:

First Middle Name Last

1. Petitioner resides at \_\_\_\_\_  
Street Address

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
City County State

\_\_\_\_\_, (\_\_\_\_\_) \_\_\_\_\_  
Zip Code Telephone

2. Petitioner is an attorney at law and a member of the law firm of

\_\_\_\_\_  
with offices at \_\_\_\_\_  
Street Address

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
City County State

\_\_\_\_\_, (\_\_\_\_\_) \_\_\_\_\_, \_\_\_\_\_  
Zip Telephone Email

CASE NO.

DEPT NO.

IN THE \_\_\_\_\_ JUDICIAL DISTRICT COURT OF  
THE STATE OF NEVADA  
IN AND FOR THE COUNTY OF \_\_\_\_\_

vs.

VERIFIED APPLICATION FOR  
ASSOCIATION OF COUNSEL UNDER  
NEVADA SUPREME COURT RULE 42

)  
)  
)  
)  
)  
)  
)  
\_\_\_\_\_

\_\_\_\_\_, Petitioner, respectfully represents:  
First Middle Name Last

1. Petitioner resides at \_\_\_\_\_  
Street Address

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
City County State

\_\_\_\_\_, (\_\_\_\_\_) \_\_\_\_\_  
Zip Code Telephone

2. Petitioner is an attorney at law and a member of the law firm of

\_\_\_\_\_  
with offices at \_\_\_\_\_  
Street Address

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
City County State

\_\_\_\_\_, (\_\_\_\_\_) \_\_\_\_\_, \_\_\_\_\_  
Zip Telephone Email

IN THE SUPREME COURT OF THE STATE OF NEVADA

\_\_\_\_\_ ) No.  
 )  
 )  
 v. )  
 ) VERIFIED APPLICATION FOR  
 ) ASSOCIATION OF COUNSEL UNDER  
 ) NEVADA SUPREME COURT RULE 42  
 )  
 )  
 \_\_\_\_\_ )

\_\_\_\_\_, Petitioner, respectfully represents:  
First Middle Name Last

1. Petitioner resides at \_\_\_\_\_  
Street Address  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
City County State  
\_\_\_\_\_, ( ) \_\_\_\_\_  
Zip Code Telephone

2. Petitioner is an attorney at law and a member of the law firm of

\_\_\_\_\_  
with offices at \_\_\_\_\_  
Street Address  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
City County State  
\_\_\_\_\_, ( ) \_\_\_\_\_  
Zip Telephone Email

IN THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA  
IN AND FOR THE COUNTY OF WASHOE

\_\_\_\_\_ ,

Plaintiff,

vs.

Case No.

Dept. No.

\_\_\_\_\_ ,

Defendant.

\_\_\_\_\_ /

**VERIFIED APPLICATION FOR ASSOCIATION OF COUNSEL UNDER  
NEVADA SUPREME COURT RULE 42**

\_\_\_\_\_, Petitioner, respectfully represents:

First Middle Name Last

1. Petitioner resides at \_\_\_\_\_  
Street Address

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
City County State

\_\_\_\_\_, ( ) \_\_\_\_\_  
Zip Code Telephone

2. Petitioner is an attorney at law and a member of the law firm of

\_\_\_\_\_  
with offices at \_\_\_\_\_  
Street Address

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
City County State

\_\_\_\_\_, ( ) \_\_\_\_\_, \_\_\_\_\_  
Zip Telephone Email