

21 OP 00001 1B

1 IN THE FIRST JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA AND THE  
2 CARSON CITY JUSTICE/MUNICIPAL COURT  
3 IN AND FOR CARSON CITY

4  
5 IN THE MATTER OF THE ADMINISTRATIVE  
6 ORDER RE:

7 TEMPORARY REDUCTION OF PUBLIC HOURS  
8 OF THE CLERK'S OFFICES AND JUVENILE  
9 SERVICES AND ALLOWING OF ELECTRONIC  
10 SUBMITTAL OF COURT DOCUMENTS UNDER  
11 THE EXIGENT CIRCUMSTANCES CREATED BY  
12 COVID-19 AND RELATED CORONAVIRUS

13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28

BY *[Signature]*  
ADMINISTRATIVE CLERK  
CITY

2021 MAY 13 PM 1:16

RECD & FILED

11 ADMINISTRATIVE ORDER

12 The Administrative Orders filed on March 20, 2020 and March 16, 2020 are hereby  
13 modified.

14 IT IS HEREBY ORDERED effective June 1, 2021, the First Judicial District Court and  
15 the Carson City Justice/Municipal Court shall resume normal hours of operation.

16 The First Judicial District Court and the Carson City Justice/Municipal Court will no  
17 longer accept documents to be submitted by email in the form of PDF documents or by  
18 facsimile receive stamp documents.  
19

20 The Juvenile Court will no longer accept documents to be submitted by email in the  
21 form of PDF documents or by facsimile receive stamp documents.

22 The First Judicial District Court and the Justice/Municipal Court's temporary drop boxes  
23 will be removed from the first floor of the Carson City Courthouse.

24 IT IS FURTHER ORDERED that the courtrooms for each respective court will  
25 continue to be open for scheduled court hearings Monday through Friday, 8:00 a.m. to 5:00  
26 p.m. Telephonic and/or audio/video court conference calls will continue to be permitted with  
27 pre-authorization by the assigned judge. To minimize the risk of COVID-19 and variant  
28 spread, the number of the public permitted in the courtrooms will be reduced to allow for 3ft.

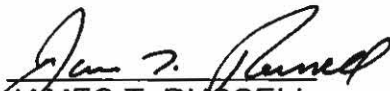
1 social distancing. Masks or facial coverings will be required to be worn in the Carson City  
2 Courthouse, Juvenile Court, and Juvenile Services.

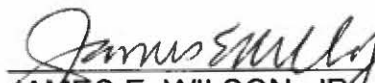
3 IT IS FURTHER ORDERED that the Carson City Courthouse located at 885 E.  
4 Musser Street, Carson City, NV 89701, Juvenile Court located at 1545 E. 5<sup>th</sup> Street Carson  
5 City, NV 89701, and Juvenile Services located at 740 S. Saliman Rd., Carson City, NV  
6 89701 will continue to not permit the public into the building if they are ill or have a fever of  
7 100.4 or higher. Temperature monitors will continue to operate and will be used to read the  
8 temperatures of the public entering the buildings. Anyone identified as being advised to  
9 self-quarantine by a hospital or health agency, or who has been diagnosed with, or have  
10 had contact with anyone who has been diagnosed with Covid-19 or related variant shall not  
11 be permitted into the above-named facilities. Reasonable force may be used.

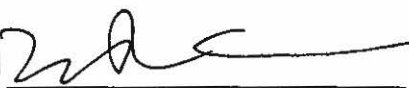
12 IT IS FURTHER ORDERED that the Administrative Order will continue until modified  
13 or rescinded by a subsequent order.

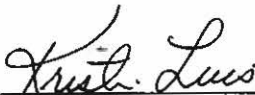
14 IT IS FURTHER ORDERED that the First Judicial District Court Clerk's Office  
15 disseminate copies of the order to Carson City District Attorney, Nevada State Public  
16 Defender, Carson City Sheriff's Office, Division of Child and Family Services, Court  
17 Appointed Special Advocates, First Judicial Bar Association and the Washoe County Bar  
18 Association and the Carson City Manager.

19  
20  
21 DATED this 13 day of May, 2021.

22  
23  
24   
25 JAMES T. RUSSELL  
26 District Court Judge

27  
28   
29 JAMES E. WILSON, JR.  
30 District Court Judge

31  
32   
33 THOMAS R. ARMSTRONG  
34 Justice of the Peace  
35 Municipal Court Judge

36  
37   
38 KRISTIN N. LUIS  
39 Justice of the Peace  
40 Municipal Court Judge