



**BOARD OF GOVERNORS MINUTES
March 27-28, 2024**

A meeting of the Board of Governors was convened on March 27 and 28, 2024.

The following members were in attendance:

Julie Cavanaugh-Bill, President
Richard Dreitzer, President-Elect
Kari Stephens, Vice President
Seth Adams
Andrew Craner
Pat Leverty
Catherine Mazzeo
Alex Velto
Dean Leah Grinvald, Ex-Officio
Holly Parker
Will Sykes
Marisa Rodriguez – via Zoom

State Bar staff present:

Manny Botello
Lisa Dreitzer
Kimberly Farmer
Dan Hooge
Marc Mersol
Sydney Lisy, via Zoom

Guests, via Zoom:

Joan Howarth
Lynn Fulstone
Daniel McArthur

Govern Protect Serve

MARCH 26, 2024

STRATEGIC PLANNING

The BOG worked on developing its 2024-2026 Strategic Plan. Facilitated by Chris Newbold, Chief Operating Officer of ALPS, the Board discussed goals, priorities, threats, and opportunities. Through this process, the Board created a draft strategic plan including the following goals:

1. Advance a culture of inclusivity and partnership among Nevada legal professionals;
2. Assist Nevada lawyers to navigate the intersection of technology, law practice, and AI;
3. Continue to advance best practices in bar governance.

Each goal is accompanied by a set of measurable steps to take in order to achieve those goals. The BOG is finalizing the plan with the expectation to complete it by mid-April 2024.

BUSINESS MEETING

PRESIDENT'S REPORT

State Bar President, Julie Cavanaugh-Bill opened the BOG business meeting by providing an overview of recent meetings and announcing the recipients of the 2024 State Bar Membership Awards, including:

Presidential Award

Hon. Nancy Allf (ret.)
Gregg Kamer

Volunteer of the Year

John R. Bailey

Young Lawyers of the Year

Austin Barnum
Jackson Wong

Bryan K. Scott Trailblazer

Sandra Douglass Morgan

REPORTS/ACTION

Office of Bar Counsel Report

Bar Counsel Daniel Hooge presented discipline statistics covering intake, investigations, and hearings. Since the amended Supreme Court Rules went into effect in October 2023, screening panels of the disciplinary boards have recommended the issuance of 19 admonitions.

- Fifteen admonitions have been issued without objection; the OBC received one objection, and three remain pending.
- The OBC has received \$8,250 in SCR 120 costs related to admonitions.
- Nevada licensees has been receptive to the reintroduction of limited private discipline.

Audit Report 2022

Auditor Daniel McArthur of Daniel McArthur LTD presented highlights from the State Bar's 2022 audit. McArthur reported that they did not issue any management points on State Bar of Nevada internal controls. He conveyed that the auditors are issuing an "Unmodified Opinion" on the financial statements.

EXECUTIVE SESSION

The BOG entered Executive Session at 12:20 p.m. and concluded the session at 12:30 p.m.

It was moved, seconded and carried to accept the 2022 audit report.

REPORTS/ACTION

Supervised Practice Taskforce Report

The Board heard a report from the Supervised Practice Taskforce, which includes William S. Boyd School of Law Dean Leah Grinvald, Joan Howarth, and Lynn Fulstone. Admissions Director Sydney Lisy was also present.

The taskforce was appointed by the Nevada Supreme Court along with a Testing Taskforce. The team highlighted key elements included in a report to the Supreme Court. The report covers the basic concept to move to a three-part plan for licensing in Nevada:

1. The Nevada Foundational Law Exam;
2. The Nevada Lawyering Performance Exam; and
3. A Supervised Practice requirement that will include practice under student or candidate practice rules, to be completed during law school or in time currently spent doing bar review.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 5:00 p.m.

MARCH 28, 2024

The meeting of the Board of Governors was re-convened on March 28, 2024.

CONSENT AGENDA

It was moved, seconded, and carried to approve the consent agenda.

- January 17-18, 2024, BOG Meeting Minutes;
- Section officers and bylaw changes for the Elder Law and Administrative Law Sections;
 - Elder Law Term Ending March 2025: Patrick Clifford – Chair, Jason Sadow – Vice Chair, Megan Wells – Secretary, Kathy Breckenridge – Treasurer
 - Administrative Law Section Term Ending January 2025: Richard Galin – Chair, Kevin Murphy – Vice Chair, Craig Perry – Secretary, Lyn Beggs – Treasurer
- Contract for bar conference audio visual services;
- Gaming Law Annual Conference hotel agreement;
- Auditor for 2023 – 2025: HRC Auditors;
- Nevada Lawyer Editorial Board appointment: Phil Su 3 year term ending June 2027

- Fee Dispute Arbitration Committee: 3 year term
John Boyden, Tim Meade, Troy Isaacson, Nicole Malich, John Naylor, Joel Selik, Randa Shea, Reed Werner, Kent Woods, Nancy Gabriel – non attorney
John Boyden – Reno Regional Chair ending April 2025
- TIP Mentors; and
- Resignations.

REPORTS/ACTION

Financial Report

Finance Director Marc Mersol provided a financial report for December 31, 2023. Mersol reported for year-end 2023 that revenues for the general fund were over projections by \$552,345 and operating expenses (not including depreciation) were under-projected by \$116,225. The net expense for all activities (including General Funds, Section Funds, and Administrative Funds) is \$84,293. Overall, there is a net revenue for the general fund of \$576,166, \$667,266 more than budgeted. Contributing to the net expense savings were reduced travel costs and lower program expenses. Areas that contributed to the net revenue included increases in interest income, SCR42 Pro Hac fees, CLE online and self-study programs, Nevada Lawyer advertising, and publications royalties. It was moved, seconded and carried to accept the December 31, 2023 financial report.

Mersol discussed the financial report for the period ending February 29, 2024. It was moved, seconded and carried to accept the February 29, 2024, financial report.

Fee Waiver

It was moved, seconded and carried to approve a licensee request from Michelle Hull to waive a significant penalty fee that was a barrier for reinstatement.

Don Christensen Endowment

It was moved, seconded and carried to approve donating \$15,000 to support the Don Christensen High School Mock Trial Scholarship Endowment. In honor of Don Christensen, the “godfather” of Nevada mock trial, the Nevada Bar Foundation established a scholarship endowment in Don’s name. The endowment provides for a \$1,000 college scholarship to a high school senior who wins either best attorney or best witness at the state championship.

Business Partners

State Bar staff conducted a review of the bar’s business partners. In effort to provide valuable resources to licensees, the Board approved the addition of a new partner and a renewal of an existing partner.

New Partner, Clowder

This app provides a connected platform for state bar events, license and CLE management, section forums, networking, and more. The app will integrate with the state bar’s database, Clear Vantage, providing for a single-sign-on experience. The app will be specifically branded for the State Bar of Nevada. We anticipate seeing a cost savings with better efficiencies for listservs and marketing with this app. The contract with Clowder is for \$14,925 annually, with a two-year agreement. This app will serve three functions initially:

1. CLE and Event Management
2. Forums (Sections and Committees)
3. Communications

It was moved, seconded and carried to approve Clowder as a new business partner and enter into a 2-year agreement and to adjust the 2024 budget to add the \$14,925 for this new business partner.

Partner Renewal, Clio

Clio provides internet-based practice management software that includes products for billing/invoicing and client engagement as well as document management. Clio has been a benefit partner with the state bar since 2016; more than 180 attorneys use the product. Typical users are solo and small practice firm owners.

The Clio software offers Clio Manage, a case management functionality that enables attorneys and law firm staff to manage tasks from a centralized dashboard. Add-on features include:

- Clio Grow: client intake organization
- Clio Draft: document automation and template services
- Personal Injury: medical record and insurance settlement management
- HIPAA Liability Protection: secure storage for protected health information
- In addition to their own three software products, Clio is compatible with 250 applications and integrations, such as QuickBooks, Law Pay, and Dropbox.

It was moved, seconded and carried to enter into a new one-year contract with CLIO.

Legal Research

The Board also discussed continuation of the bar's legal research member benefit, noting support for this member benefit. Staff will bring proposals for legal research member benefits to the Board at its next meeting.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 12:00 p.m.