

1 JUSTICE COURT, LAS VEGAS TOWNSHIP  
2 CLARK COUNTY, NEVADA

FILED

3 IN THE ADMINISTRATIVE MATTER  
4 REGARDING FEES IMPOSED BY THE  
5 JUSTICE COURT OF THE LAS VEGAS  
6 TOWNSHIP

2022 NOV 10 P 1:39

ADMINISTRATIVE ORDER # 22-09  
LAS VEGAS NEVADA  
BY: mal  
DEPUTY

7 WHEREAS, in the case of Blackjack Bonding v. City of Las Vegas Municipal Court,  
8 116 Nev. 1213 (2000), the Nevada Supreme Court declared that courts have the inherent power  
9 to charge and collect reasonable fees in addition to fees that are enumerated by statute; therefore,  
10

11 IT IS HEREBY ORDERED that the following fees shall be charged by the Las Vegas  
12 Justice Court as they are critical to maintain operations and provide access to justice:

13 Section 1 – General – Fees Applicable in all Court Divisions

- 14 (1) For postage and mailing (when the requester of records does not provide a self-  
15 addressed, stamped envelope)--\$2.00;
- 16 (2) For each point-of-sale transaction--\$5.50;<sup>1</sup>
- 17 (3) For the *non-expedited* retrieval of a file from off-site storage for copies, research, or  
18 any other reason--\$10.00;
- 19 (4) For a copy of a JAVS recording of a court proceeding--\$25.00;
- 20 (5) For registering with the Court for community service in lieu of fines, fees, or civil  
21 penalties--\$25.00;
- 22 (6) For issuing a check returned for insufficient funds (“NSF Fee”)--\$35.00;
- 23 (7) For *rush or same-day* file retrieval from off-site storage--\$35.00;
- 24 (8) For collecting, posting, and acting upon cash bail posted for the release of a person  
25 from custody at the Clark County Detention Center--\$40 per transaction;
- 26 (9) For attorney access to the Odyssey Case-Management System--\$150.00 annually.
- 27

28 <sup>1</sup> Of this amount, \$5.00 is paid to the vendor, and \$0.50 is retained by the Court.

1 **Section 2 – Civil Actions, Civil Traffic Infractions, Small Claims, and Summary Evictions**

- 2 (1) For the filing of an application for default judgment --\$15.00;  
3 (2) For the filing of a motion for summary judgment--\$15.00;  
4 (3) For the filing of an amended complaint for summary eviction--\$25.00;  
5 (4) For the filing of a renewal of judgment--\$25.00.  
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7 **Section 3 – Specialty Court Participation Fees**

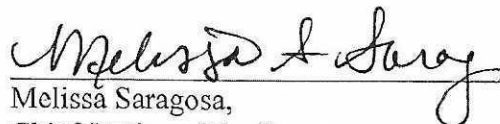
- 8 (1) For missing a drug screen or testing positive on a drug screen--\$25.00;  
9 (2) For missing a required appointment in a specialty court program--\$75.00;  
10 (3) For performing and evaluating/assessing for eligibility for a specialty court program--  
11 \$100.00;  
12 (4) For missing a treatment facility's initial evaluation--\$150.00;  
13 (5) For the veterans' treatment court program fee--\$600.00;  
14 (6) For the drug court program fee--\$750.00;  
15 (7) For the DUI serious offender program fee--\$800.00.  
16

17 **IT IS FURTHER ORDERED** that the fees described in this Order shall be payable in  
18 advance if demanded by the Clerk of the Court, but such fees may be waived upon the granting  
19 of a properly filed Motion to Proceed in Forma Pauperis; and  
20

21 **IT IS FURTHER ORDERED** that this Administrative Order will become effective on  
22 **November 10, 2022**; and

23 **IT IS FURTHER ORDERED** that this Administrative Order immediately supersedes  
24 Administrative Order #11-12.

25 Dated this 10th day of November 2022.

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27   
28 \_\_\_\_\_  
Melissa Saragosa,  
Chief Justice of the Peace