

1 JUSTICE COURT, LAS VEGAS TOWNSHIP  
2 CLARK COUNTY, NEVADA

FILED

3 IN THE ADMINISTRATIVE MATTER OF  
4 PUBLIC ACCESS TO LAS VEGAS  
5 JUSTICE COURT ADMINISTRATIVE  
6 RECORDS AND COURT RECORDS

2022 OCT 26 12:27  
ADMINISTRATIVE ORDER # 22-08

JUSTICE COURT  
LAS VEGAS NEVADA  
BY mal  
DEPUTY

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8 WHEREAS, JCRLV Rule 6.5 charges the Chief Judge with various responsibilities,  
9 such as supervising the administrative business of the court, ensuring the quality and continuity  
10 of its services, and otherwise facilitating the business of the court; and,

11 WHEREAS, NRS 4.157(2)(c) further states that the Chief Judge shall “[a]dopt such  
12 other rules or regulations as are necessary for the orderly conduct of court business;” and,

13 WHEREAS, the Las Vegas Justice Court, as part of the state constitutional judicial  
14 system, “has the inherent power to protect itself and to administer its affairs” *City of N. Las*  
15 *Vegas ex rel. Arndt v. Daines*, 92 Nev. 292, 294, 550 P.2d 399, 400 (1976); and,

16 WHEREAS, consistent with the principles of open administration of justice, a  
17 presumption of access should apply to the justice court’s administrative and court records.  
18 This presumption, however, must be balanced with exemptions to protect personal privacy, to  
19 comply with court rules and statutes, to prevent undue burden on the business of court, and to  
20 preserve the integrity of judicial decision making; and,

21 WHEREAS, the Las Vegas Justice Court has historically relied upon the Nevada  
22 Administrative Office of the Courts (AOC) Policy on Public Access to Administrative Records  
23 when reviewing administrative records requests; and

24 WHEREAS, to improve the process for members of the public seeking administrative  
25 and court records in the Las Vegas Justice Court, the AOC policy has been modified to address  
26 the particular considerations of the Las Vegas Justice Court; therefore,


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**IT IS HEREBY ORDERED** that **effective October 31, 2022**, Las Vegas Justice Court shall implement the Policy on Public Access to Administrative Records and the Policy on Public Access to Court Records and rescinds Administrative Order #2004-PR-1 and Administrative Order #2007-1.

Dated this 26 day of October 2022.

  
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**Melissa Saragosa**  
**Chief Justice of the Peace**