

NEVADA LAWYER SUBMISSIONS

HOW TO SUBMIT YOUR ARTICLE

Send an inquiry, article summary or complete article to NVLAWYER@NVBAR.ORG.

Articles should be submitted as either a MS Word (.docx), WordPerfect (.wpd) or Rich Text (.rtf) document.

Articles WILL NOT be accepted in PDF format, and submissions should not contain layout or design features other than the most basic headings and subheadings. If you wish to include charts or photos, they should be submitted separately as PDF or .jpg files.

All submissions are reviewed by the editor and forwarded to the Editorial Board for consideration. The editor may retain accepted articles for up to six months for possible use. Articles not used within that time are discarded. Accepted articles are not guaranteed publication in any particular issue. Space and other considerations occasionally require postponing publication of an article.

ARTICLE SUBMISSION GUIDELINES

- 1. We welcome both substantive law articles and features.** Substantive law articles are research-based and may or may not include endnotes. Features are less formal articles dealing with timely issues in the law, providing how-to information or profiling a Nevada attorney.
- 2. Articles run between one and three actual magazine pages.** For editing purposes, they should be between 6-10 typed, double-spaced, 8.5" x 11" pages, including endnotes (10 max). The length of the article should be 1,500 words or fewer, unless agreed upon in advance with the editorial staff.
- 3. Style** - Please refer to "A Uniform System of Citation" (Blue Book), Harvard Law Review Association and AP (Associated Press) style.
- 4. Endnotes** - Collect all notes at the end of the article - **DO NOT EMBED OR USE AUTO FUNCTIONS**. Keep notes short; articles should contain fewer than 10 endnotes, inclusive of citations.
- 5. Subheadings** - You are encouraged to use appropriate subheadings to break up lengthy articles.
- 6. Article rights** - Authors will be asked to sign an agreement limiting the terms of the reuse and imposing guidelines on the dissemination of the submission.
- 7. Editorial Changes** - The editor reserves the right to make editorial changes; authors will not be provided with page proofs prior to publication.
- 8. Biographical Notes** - Please include a brief biographical note (two to four lines), and include a high-res color photo.
- 9. Photos** - Accompanying photographs are welcome and will be used at the discretion of the editor. Photos must include captions. Digital photos must be submitted in either .jpg or .tif format with a minimum resolution of 600 DPI.